

All fields will expand as needed. Submit completed form to (research@bracu.ac.bd)

Please note: When saving this application form, please use the naming convention,

'your surname'_RGP_2017_proposal.doc, e.g.: Martin_RGP_2017_proposal.doc

OFFICE USE ONLY

Note : For Windows version below 7 check box shall not work. For windows v7 checkbox will work if you go to security option and click "enable content".

SECTION A: PROPOSAL SUMMARY

Project Title:			
Principal Investigator (PI):	Name:		College/Dept:
	Title:		Highest Degree:
	Tel:		Year Awarded:
	Email:		

List all Co-Investigators bellow, including those from other institutions:			
Name	Email	Highest Degree	University/College

1. Abstract – Please provide a concise summary of the proposed research in plain language (max. 150 words)

2. Time period

3. **Students** – Does the project contribute to student research training?

- Yes, describe briefly
 No

4. **Budget** – What is the total budget requested for this proposal over the entire research period?
(Attach detailed budget)

5. **Facilities and Equipment** – Are you requesting space for a research assistant(s) and/or special equipment? If so, please describe briefly.

6. **Ethical Clearance** – Does this proposed research involve human or animal subjects?

- Yes – you will be required to apply for ethical clearance through the Research Ethics Committee if your proposal successful
 No

SECTION B: DESCRIPTION OF RESEARCH PROJECT

Please provide a detailed project description using the six (6) section headings below.
Please write in plain language, limiting the use of jargon and acronyms.

1. **Statement of the research problem(s)**
(maximum 400 words)

2. **Literature review** – a concise and current review of scholarly research or important information relating to your research topic
(max 600 words)

3. **Goals of the research** – anticipated outcomes including potential problem solutions, or contribution to knowledge or understanding of issues
(max 400 words)

4. **Research methodology** – anticipated methods to be used in research process, including main research questions, data gathering, documentation or analysis planned
(max 400 words)

5. **Research schedule and deliverables** – what are the major phases of your research anticipated, and what do you realistically plan to accomplish at what stage

6. **Budget narrative** – describe and justify your main budget items. An itemized budget spreadsheet will also be attached to this proposal

SECTION C: RIF BUDGET SPREADSHEET

Please attach your completed [RIF Budget Spreadsheet](#).

Please use the naming convention 'your surname'_RGP_budget.xml e.g. Martin_RIF_budget.xls

SECTION D: DEAN'S EVALUATION

You must obtain the physical signature of your Dean before submitting this application form. Applications without signatures will be accepted.

If you do not have access to digital signatures, it is recommended to :

- Print the completed form
- Obtain the Dean's signature
- Sign the application yourself
- Scan and email to research@bracu.ac.bd Please note: When saving this application form, please use the naming convention, 'your surname'_RGP_2017_proposal.doc e.g. Martin_RIF_2011_proposal.doc

Dean's Name:		College/Department	
I endorse that this project is appropriate for the unit to undertake as part of its educational, service or research programs; that appropriate and sufficient staff are available and willing to supervise; and that adequate space and facilities are available.			<input type="checkbox"/> Yes <input type="checkbox"/> No
I approve the request for facilities and equipment. (Arrangements will be made directly with Principal Investigator)			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Comments:			
Dean's Signature:		Date:	

I certify that all information provide is true and correct at the time of submission.

Submit to: research@bracu.ac.bd

PI's Signature:		Date:	
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