

# Scholarship/Financial Aid Policy

## Postgraduate Students



Inspiring Excellence

**This Scholarship/Financial Aid Policy is applicable for all Postgraduate students**

### **A. General Conditions applicable for all categories of scholarships**

- A1. The students are required to take a minimum of 6 credit hours in all the semesters.
- A2. Scholarship/Financial Aid will be applicable after considering the tuition fee waiver of 20% - 40% which is based on the student's undergraduate results.
- A3. If a student fails (F) in any subject(s) or drops their required CGPA in a semester, s/he will not be considered for tuition fee waiver for two subsequent semesters. However s/he will be allowed to re-apply with proper documents in the third semester with required CGPA.
- A4. Tuition fee waiver is not awarded on retake/repeat subject(s). The student is required to pay for the retake/repeat subject(s). If a student has taken any retake/repeat courses in the previous semester then s/he will not be eligible for any type of scholarship/financial aid in the current semester.
- A5. Students having "Incomplete (I)" / Pending (P) grade in a semester will be considered for Scholarship/Financial Aid in their current semester but have to pay for all the courses. If s/he obtains the required CGPA after "make-up" or grade submission, his/her waiver will be reimbursed / adjusted in the next semester.
- A6. Students, suspended/penalized for disciplinary reasons, will not be eligible for scholarship/financial aid for the remaining academic period at Brac University (starting from the date such decision is made).
- A7. If a student is eligible for more than one category of Scholarship/Financial Aid, only the higher one will be adjusted.
- A8. Waiver is not applicable on Non-Tuition Fees (i.e. Admission Fee, IT Facility Uses Fee, PHR Lab Fee, Studio Lab Fee, CSE Lab Fee, Residential Fee, Library Fee, Library Membership Fee, Student Activity Fee and etc.)
- A9. Waiver is awarded to the number of credit hours assigned for completion of graduation for each program. Waiver is not awarded for additional credit hours taken by a student for their double major and others.
- A10. All categories of tuition fee waiver will depend on the availability of funds. The Scholarship/Financial Aid Policy is subject to change at the discretion of the Scholarship Committee. Brac University reserves the right to change/accept/reject the application eligibility without prior notice.

## B. Brac University awards following categories of Scholarship/Financial Aid

### 1. Sibling Scholarship

A 30% tuition fee waiver is awarded to one of the siblings who will enroll later at Brac University.

#### **Eligibility criteria and other requirements in addition to Section-A (General Conditions):**

- 1.1 A minimum CGPA of 3.00 is required to be maintained in all the semesters. If a student fails to achieve the required CGPA, s/he will be allowed for a tuition fee waiver only for the next ONE semester within which s/he will have to regain the required CGPA, otherwise scholarship will be discontinued.
- 1.2 The other sibling who enrolled earlier has to maintain the following credit requirements:
  - 1.2.1 If the other sibling is enrolled at the undergraduate program:
    - a) S/he (except Pharmacy) will have to take 6 credit hours plus a non-credit English/Math course or a minimum of 9 credit hours in the first semester. The Pharmacy student will have to take 15 credit hours plus a non-credit English/Math course **in the first semester**.
    - b) S/he (except Pharmacy) is required to take at least 12 credit hours in all other semesters. The Pharmacy student is required to take at least 18 credit hours **in all other semesters**.
  - OR
  - 1.2.2 If the other sibling is enrolled at the graduate program:
    - a) S/he will have to take a minimum of 6 credit hours **in all the semesters**.
- 1.3 The sibling scholarship will not be awarded to the later enrolled student if the previously enrolled student graduates or earned all the credits required to complete the degree program.

### 2. Spouse Scholarship

30% tuition fee waiver is awarded to one of the spouses who will enroll later at Brac University.

#### **Eligibility criteria and other requirements in addition to Section-A (General Conditions):**

- 2.1 A minimum CGPA of 3.25 is required to be maintained in all the semesters. If a student fails to achieve the required CGPA, s/he will be allowed for a tuition fee waiver only for the next ONE semester and within which s/he will have to regain the required CGPA, otherwise scholarship will be discontinued.
- 2.2 The spouse scholarship will not be awarded to the later enrolled student if the previously enrolled student graduates or earned all the credits required to complete the degree program.
- 2.3 The other spouse who enrolled earlier has to maintain the following credit requirements:
  - 2.3.1 If the other spouse is enrolled at the undergraduate program:
    - a) S/he (except Pharmacy) will have to take 6 credit hours plus a non-credit English/Math course or a minimum of 9 credit hours in their first semester. The Pharmacy student will have to take 15 credit hours plus a non-credit English/Math course in their first semester or a minimum of 18 credit hours.
    - b) S/he (except Pharmacy) is required to take at least 12 credit hours in all other semesters (current & previous semesters). The Pharmacy student is required to take at least 18 credit hours in all other semesters.

OR

2.3.2 If the other spouse is enrolled at the graduate program:

a) S/he will have to take a minimum of 6 credit hours in all the semesters.

### 3. Physically Challenged Students

The students who face difficulty to perform and have disabilities like the visually impaired, hearing disorder, mobility impairments (loss of hands or feet), crippled, learning disabilities etc. may apply under this category.

Up to 100% special tuition fee waiver is awarded to physically challenged students at various rates to be determined by the Scholarship Committee on a case-to-case basis.

**Eligibility criteria and other requirements in addition to Section-A (General Conditions):**

3.1 A minimum CGPA of 2.50 is required to be maintained in all the semesters. If a student fails to achieve the required CGPA, s/he will be allowed for a tuition fee waiver only for the next ONE semester within which s/he will have to regain the required CGPA, otherwise scholarship will be discontinued.

### 4. Children of Freedom Fighter

100% tuition fee waiver is awarded to the children of Freedom Fighters.

**Eligibility criteria and other requirements in addition to Section-A (General Conditions):**

4.1 A minimum CGPA of 3.00 is required to be maintained in all the semesters. If a student fails to achieve the required CGPA, s/he will be allowed for a tuition fee waiver only for the next ONE semester within which s/he will have to regain the required CGPA, otherwise scholarship will be discontinued.

4.2 A 3% of the newly registered students of Brac University in each semester will be nominated for tuition fee waiver. If the total number of newly registered students in this category exceeds 3%, then the awards will be based on the results of their admission test.

4.3 Students need to provide all certificates relevant to Freedom Fighters (e.g. Gazette copy, Lal Muktibarta, Shamoik Shonod, Bamus Shonod and others if applicable) along with a copy of his/her father's NID. All applications will be verified for authenticity from the concerned Ministry website.

4.4 If students have already paid the tuition fee, the awarded amount will be refunded or adjusted after due verification.

### 5. Children of BracU Regular Confirmed Employee

A 50% tuition fee waiver is awarded to the children of regular confirmed employees if s/he completes at least 1 (one) year of continuing service at BracU. Maximum two children will be awarded.

**Eligibility criteria and other requirements in addition to Section-A (General Conditions):**

5.1 A minimum CGPA of 3.25 is required to be maintained in all the semesters. If a student fails to achieve the required CGPA, s/he will be allowed for a tuition fee waiver only for the next ONE semester within which s/he will have to regain the required CGPA, otherwise scholarship will be discontinued.

## C. Application Procedure

- C1. Students who are eligible for Sibling Scholarship / Spouse Scholarship / Physically Challenged Students / Children of Freedom Fighter / Children of Brac University Regular Confirmed Employee will have to apply for the first time through a prescribed form which is available at the Brac University website and submit it to the Office of the Registrar, Brac University or email their application to [scholarship@bracu.ac.bd](mailto:scholarship@bracu.ac.bd)
- C2. Students who are eligible under Merit Scholarship Based on Brac University Academic Results are not required to apply as scholarship will be awarded automatically.
- C3. Those students who are already availing scholarship/financial aid are not required to apply further. If they fulfill all the conditions of scholarship, they will be awarded automatically.
- C4. If scholarship /financial aid of a student is discontinued due to any reason for more than one semester, s/he needs to re-apply through a prescribed form after fulfilling the eligibility criteria and credit requirements.

## D. Required Documents for Application

- D1. The Complete Application Package: (a) One Passport size recent color photograph (b) Attested copies of certificate and Transcripts (c) University Grade Sheet (d) Advising Form attached with the application form.
- D2. For Sibling Based Scholarship – Both the applicants must submit their University ID Card/National ID card/Passport/Birth certificate's photocopy with all educational certificates, Transcripts & their parents' National ID card's photocopy.
- D3. For Spouse Based Scholarship – Both the applicants must submit their University ID Card / National ID card / Passport / Birth certificate's photocopy along with Marriage Certificate's photocopy.
- D4. For Freedom Fighter Category-Applicants need to submit a photocopy of applicant's Birth Certificate/SSC Transcript, Freedom Fighter's Gadget copy, Shamoik Shonod, Bamus Shonod, Mukti Barta, SSC Certificate & NID of Freedom Fighter.
- D5. Students who are eligible for Sibling Scholarship / Spouse Scholarship / Physically Challenged Students / Children of Freedom Fighter / Children of Brac University Regular Confirmed Employee will have to apply for the first time through a prescribed form which is available at the Brac University website and submit it to the Office of the Registrar, Brac University.