

Professional Skills Development Program (PSDP) Spring'19

PSDP-1

SL. No	Date	Session	Time	Venue	Topic	Presented By	Organization Name
1	31st jan, 2019	Session 1	11:00 am- 11:30 am 11:30 am- 1:00 pm	BRACU Auditoriam (UB-2)	1) Orientation 2) How to prepare for Internship	Mehraj Hamid Head of HR & Administration	1. OCSAR 2. Dhaka Ice Cream Industries Limited
2	7th Feb, 2019	Session 2	11:00 am- 12:30 pm	Indoor Games Room (UB-6)	CV writing and Cover Letter Writing, Interview/ J	Shahariar Rahman Human Resources Manager	Telenor Health Bangladesh
3	14th Feb, 2019	Session 3	11:00 am- 12:30 pm	Indoor Games Room (UB-6)	Corporate Grooming	Minarul Islam Head of People & Culture	Genex Infosys Limited
4	28th Feb, 2019	Session 4	11:00 am- 12:30 pm	Indoor Games Room (UB-6)	Business Communication	Sayeed Nasir General Manager, Organizational Development Human Resources Division	bKash Limited
5	14th Mar, 2019	Session 5	11:00 am- 12:30 pm	Indoor Games Room (UB-6)	Ethics & Morality	Shahriar Rahman Manager BRAC Leadership Academy	BRAC
6	21st Mar, 2019	Session 6	11:00 am- 12:30 pm	Indoor Games Room (UB-6)	Presentation skills, Leadership Development	Fatema Rizwana HR Director	Nestle Bangladesh
7	28th Mar, 2019	Session 7	11:00 am- 12:30 pm	BRACU Auditorium (UB-2)	Closing & Certificate Giving Ceremony		OCSAR

PSDP-2

SL. No	Date	Session	Time	Venue	Topic	Presented By	Organization Name
1	31st jan, 2019	Session 1	2:00 pm - 3:30 pm	Indoor Games Room (UB-6)	MS Excel, PPT	Tajrian Binte Zaman Content Manager	Echo Studios
2	7th Feb, 2019	Session 2	2:00 pm - 3:30 pm	Indoor Games Room (UB-6)	MS Excel, PPT	Tajrian Binte Zaman Content Manager	Echo Studios
3	14th Feb, 2019	Session 3	2:00 pm - 3:30 pm	Indoor Games Room (UB-6)	Sales & Marketing	Syed Mahbub Ali Head of Trade Marketing & Distribution	British American Tobacco Bangladesh
4	28th Feb, 2019	Session 4	2:00 pm - 3:30 pm	Indoor Games Room (UB-6)	HR for Non- HR Executives	Shahariar Rahman Human Resources Manager	Telenor Health Bangladesh
5	14th Mar, 2019	Session 5	2:00 pm - 3:30 pm	Indoor Games Room (UB-6)	Finance for Non- Finance Executives	Afzal Ahmed Head of Accounts	LankaBangla Finance Limited
6	21st Mar, 2019	Session 6	2:00 pm - 3:30 pm	Indoor Games Room (UB-6)	Supply Chain	Pervez Sajjad Supply Chain Director	Nestle Bangladesh
7	28th Mar, 2019	Session 7	11:00 am- 12:30 pm	BRACU Auditorium(UB-2)	Closing & Certificate Giving Ceremony		OCSAR